Mehlville School District
Individually Focused. Committed to All.

Parent Portal User Request Form
(This form must be completed by parents/guardians for access their child's data
on the Mehlville School District Parent Portal.)

Mehlville School District offers secure online access to your child's information via the Parent Portal. This tool allows parents/guardians to use the internet to check various aspects of their student's records such as attendance, grades, lunch balances.

In order to participate, we need a minimum of one e-mail per family. The purpose of the email address is to send you a confidential and personalized user id and password which will permit you to gain access to your student's data on the district's secure web server.

Student _____ Grade _____ School _____

Please provide email addresses according to the individual's name listed below:

Primary Parent Name: _____

Email Address: _____

Primary Parent's Spouse Name: _____

Email Address: _____

Alternate Parent Name: _____

Email Address: _____

Each user requesting access to the Parent Portal must Sign and Date the form below.

Primary Parent _____ Date _____

Primary Parent's Spouse _____ Date _____

Alternate Parent _____ Date _____

> For the safety and security of your child's information, this form must be delivered in person to each child's school to verify proper identification and guardianship.

Electronic Form is available at: MehlvilleSchoolDistrict.com – Parent/Students – Parent Portal